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PLANNING DIVISION

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July 15, 2024

BY HAND DELIVERY

Andover Planning Board
36 Bartlet Street
Andover, MA 01810

Re: Application for Special Permits; The Gillette Company LLC; P&G Andover Manufacturing Center Enhancement Project; 30 Burtt Road, Andover, MA

Ladies and Gentlemen:

As counsel to The Gillette Company LLC ("Gillette"), we are writing in regard to Gillette's Application for Special Permits (the "Application") filed on April 30th. As we explained to Ms. Byerley earlier today, we are hereby requesting that the Board continue the public hearing on the Application without discussion from the presently-scheduled July 23rd meeting to the next meeting of the Board, which we understand will be on August 13th.

In support of this request, we hereby advise that we are still preparing materials related to the topics which were suggested as topics for the meeting on July 23rd, such as (i) a full response to the peer review report from the Horsley Witten Group, (ii) responses to the questions raised about landscaping matters, and (iii) responses to the questions about air quality and hazardous materials raised in the letter submitted by Mr. Borelli and in the course of the public hearing thus far. At the present time we believe that, at a minimum, we will be able to complete our response in regard to landscaping, and our responses to the peer review reports from Horsley Witten Group and GPI on or before the August 6 submission date for the August 13th meeting, so that the topics of landscaping, stormwater and traffic might be addressed at that meeting. We plan to update you as to our progress on the other topics as we get closer to the August 13th meeting, if our responsive materials are sufficiently far along that they too might be discussed.

Regards,

Christopher H. Milton

Cc: The Gillette Company LLC
Epsilon Associates, Inc.
Nitsch Engineering, Inc.
Fennick McCredie Architecture Ltd.
Skanska USA Building, Inc.
Vanasse & Associates, Inc.