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September 3, 2024

Jacki Byerley, Planner  
Town of Andover  
36 Bartlet Street  
Andover, MA 01810

Re: 3000 Minuteman Road – Request to Extend SP22-01 and SP22-02

Dear Jacki:

Our office represents the owner of the above-referenced property. On or about October 18, 2022, the Planning Board issued the following decisions affecting the property:

- SP 22-01 – Special Permit for Major Non-Residential Project to construct a 100,000 Sf addition to Building 1, and
- SP 22-02 – Special Permit to reduce the number of parking spaces at Building 1 without reserve parking.

This letter is a request to extend both SP 22-01 and SP 22-02 for a period of one year from the current expiration date - October 17, 2025. This is a large project with many aspects to coordinate, and additional time is needed.

Please let me know if you have any questions.

Very truly yours,

JOHNSON & BORENSTEIN, LLC

*/s/ Mark B. Johnson*

Mark B. Johnson

MBJ~klb