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October 21, 2024

BY HAND DELIVERY

Andover Planning Board
36 Bartlet Street
Andover, MA 01810

Re: Application for Special Permits; The Gillette Company LLC; P&G Andover Manufacturing Center Enhancement Project; 30 Burtt Road, Andover, MA

Ladies and Gentlemen:

As counsel to The Gillette Company LLC (“Gillette”), we are writing in regard to Gillette’s Application for Special Permits (the “Application”) filed on April 30th. As we explained to Ms. Byerley earlier today, we are hereby requesting that the Board continue the public hearing on the Application without discussion from the presently-scheduled October 22nd meeting at 7:35 PM to the meeting of the Board scheduled for October 29th at 8:00 AM.

In support of this request, we hereby advise that we believe that at the next hearing on the 29th all of the members of the Planning Board who have been participating in our public hearing will be in attendance and able to vote, which we understand would not be the case were we to proceed on the 22nd.

Regards,



Christopher H. Milton

cc: The Gillette Company LLC
Epsilon Associates, Inc.
Nitsch Engineering, Inc.
Fennick McCredie Architecture Ltd.
Skanska USA Building, Inc.
Vanasse & Associates, Inc.

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