

Andover Planning Board

Application For Stormwater Management Permit

(Article XVI of the Andover Code of By-laws) GENERAL INSTRUCTIONS

An applicant for a Stormwater Management Permit must file with the Planning Board a completed application package, in accordance with the requirements of the Stormwater Management and Erosion Control Bylaw and Regulations. Timelines concerning the review process will not begin until the Planning Board has determined that the application is complete and decisions from other Boards and Commissions have been concluded.

1. Any application not accompanied by the appropriate fee shall be deemed incomplete. Payment must be made to the Town of Andover money order, bank or certified check payable to the Town of Andover.
2. An Applicant's failure to pay any additional review or inspection fee within five business days of receipt of the notice that further fees are required shall be grounds for disapproval.
3. The Planning Board will publish the public notice. The Planning Board is responsible for sending abutter notifications. The applicant shall pay all costs associated with the publication and notification requirements.

Professional review fees include engineering review, legal review, and clerical fees associated with the public review and permit processing. A fee estimate may be provided by the Planning Board's consultant. The applicant may be required to establish an escrow account with the Town to cover the review fees. If the escrow account becomes depleted, the applicant will be required to renew the escrow account in order to continue the review of the application.

Applicant's Name _____

Applicant's Address _____

Applicant's Phone _____

Owners' Names(s) _____

Owners' Address _____

Owner's Phone _____

The Stormwater Management Permit involves property where owner's title to the land is derived under deed from _____, dated _____, and recorded in the Essex North Registry of Deeds, Book _____, Page _____, or Land Court Certificate of Title No _____, Registered in _____ District, Book _____, Page _____.

The project is located on the parcel shown on Assessors Map _____, Parcel _____.

Project street address _____

Give a brief summary of the nature of the project:

The property (building) is described as being located at _____;

It is currently used as _____,

The changes proposed are _____

Planned start date: _____, Planned completion date: _____

Total area to be disturbed? _____ square feet

Total area of the site (lot) _____ square feet

Zoning District _____

Will there be disturbance of any slope greater than 25-35%? _____ Yes _____ No

If yes, give the area of the slope disturbance. _____ square feet

Please list other narratives and plans (graphics) submitted with this application.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

Attach application fee and supporting documents.

Certification

I, the undersigned, hereby certify that I have read and understand the requirements and conditions of the Town of Andover Stormwater Management and Erosion Control Bylaw and Regulations and that the information included in the application materials is accurate and truthful to the best of my knowledge. (sign and print name and date)

Owner Signature: _____ Date: _____

Name _____
(please print)

Applicant Signature: _____ Date: _____

Name: _____
(please print)

(Office use only)

SMP # _____