

**ANDOVER PLANNING BOARD
APPENDIX A
SUBDIVISION ADVERTISING & ADMINISTRATIVE FEES**

	Advertising Fee *	Administrative & Processing Fees
Form A Lot Line Changes/Proximity Plan	-----	\$100.00
Plans creating new lot(s)	-----	\$100.00 plus \$100.00/lot
Form B (Preliminary)	-----	\$500.00 plus \$100.00/lot
Form C (Definitive)	\$350.00	\$500.00 plus \$1000.00/lot (1 to 4 lots) \$500.00 plus \$1,500.00/lot (5 to 10 lots) \$500.00 plus \$2,000.00/lot (11 or more lots)
Modifications, Rescission, Changes and Amendments	\$350.00 (if applicable)	\$500.00 plus \$1000/lot

**SPECIAL PERMIT AND SITE PLAN REVIEW
ADVERTISING & ADMINISTRATIVE FEES**

	Advertising Fee*	Administrative & Processing Fees
Reduction or Change in Parking	\$350.00	\$500.00
Cluster Development	\$350.00	\$500.00 plus \$1,000.00/lot
Earth Movement	\$350.00	\$500.00
Disturbance of Slopes in Excess of 35%	\$350.00	\$500.00
Planned Development	\$350.00	\$500.00 plus \$500.00 per multifamily, mixed-use dwelling unit, and \$.25 per gross square foot of commercial space
Multiple-Family Attached Cluster	\$350.00	\$500.00 plus \$1000.00 per dwelling unit
Historic Mill Overlay District Special Permit	\$350.00	\$500.00 plus \$500.00 per multifamily, mixed-use dwelling unit, and \$.20 per gross square foot
Ground Water Protection Overlay District & Watershed Protection Overlay District	\$350.00	\$500.00
Major Non-Residential Project	\$350.00	\$500.00 plus \$.20 per gross square foot
ID2 Use Special Permit	\$350.00	\$500.00 plus \$.20 per gross square foot

	Advertising Fee *	Administrative & Processing Fees
Site Plan Review	-----	\$500.00 plus \$.20 per gross square foot
Site Plan Review Multifamily Overlay District	-----	\$500.00 plus \$500.00 per dwelling unit
Site Plan Review Multifamily Overlay District with Mixed Use Special Permit	\$350.00	\$500.00 plus \$500.00 per dwelling unit, mixed-use structure, and \$.20 per gross square foot commercial
Site Plan Review Dover Use	-----	\$500.00 plus \$.10 per gross square foot
Modification or extension of Special Permit or Site Plan	\$350.00 (if applicable)	\$500.00 plus \$.15 per additional gross square footage
Solar Special Permit	\$350.00	\$500.00
<u>Elderly Housing</u>		
Long Term Care Facility	\$350.00	\$500.00 plus \$500.00 per unit plus \$.20 per gross square foot of accessory uses
Assisted Living Residence	\$350.00	\$500.00 plus \$500.00 per unit plus \$.20 per gross square foot of accessory uses
Congregate Care Facility	\$350.00	\$500.00 plus \$500.00 per unit plus \$.20 per gross square foot of accessory uses
Independent Living Residence	\$350.00	\$500.00 plus \$500.00 per unit
Senior Residential Community Overlay	\$350.00	\$500.00 plus \$500.00 per unit plus \$.20 per gross square foot of accessory uses
<u>Other Fees</u>	Advertising Fee *	Administrative & Processing Fees
Clearance Certificate	-----	\$50.00 per lot
Release of Restrictions	-----	\$50.00
Decision Extensions	\$350.00 (if applicable)	\$100.00
Repetitive Petitions	\$350.00 (if applicable)	\$500.00

Revised January 2026

*when filing for more than 1 application for a project add \$75.00 for every additional application to the base \$350.00 advertising fee.

**fee automatically waived when an ID2 Use Special Permit is filed concurrently with a Major Non-Residential Project Special Permit.

Application Submittal Requirements:

ANR (Form A) – Application with original signature(s) with three copies, four prints of the plan (24x36) and one mylar of the plan and a pdf version of the application package.

Preliminary Plan (Form B) and Definitive Subdivision Plan (Form C) – Application with original signature(s) with 12 copies of the application and narrative, 3 copies of the full-size plans (24x36), 9 copies of 11x17 plans, 2 drainage reports, and a pdf version of the application package (call Planning regarding number of copies of any other reports being submitted).

Special Permits and Site Plans – Application with original signature(s) with 12 copies of the application and narrative, 3 copies of the full-size plans (24x36), 9 copies of 11x17 plans, 2 drainage reports, 3 traffic reports (if applicable), and a pdf version of the application package (call Planning regarding number of copies of any other reports being submitted).