

ANDOVER PLANNING BOARD

APPLICATION FOR SPECIAL PERMIT

For: _____

Section of Bylaw: _____

APPLICATION MUST BE COMPLETE

(Please print or type)

This application, completed and signed with original signature(s), shall be submitted with 12 copies of the application and narrative, 3 copies of the full-size plans (24x36), 9 copies of 11x17 plans, 2 drainage reports, 3 traffic reports (if applicable), and a pdf version of the application package (call Planning regarding number of copies of any other reports being submitted).

Application is hereby made for a Special Permit for _____ Section _____ of the Zoning Bylaw.

1. Applicant(s): _____
 Contact Name: _____
 Mailing Address: _____
 Telephone Number: _____
 Email Address: _____
2. Record Owner(s) Name: _____
 Mailing Address: _____
3. Interest in Property: _____ Owner _____ Other _____
 (Describe): _____
4. Engineer: _____
 Contact Name: _____
 Mailing Address: _____
 Telephone Number: _____
 Name of Professional Surveyor: _____ PLS # _____
5. Property Address: _____
 Assessors Map _____ Lot(s) _____
 Zoning District(s) including overlay districts: _____
 Deed of Property Recorded In _____ Registry of Deeds,
 Book _____ Page _____, or Certificate of Title _____
6. Lot square footage/acres: _____

7. Frontage: _____
8. Square footage of existing building: _____
stories: _____ square footage per floor: _____ height: _____
9. Existing Use(s) _____ Proposed Use(s): _____
10. Square footage of proposed building or addition: _____
Square footage of proposed commercial use: _____
Total building coverage percentage: _____ landscaping percentage: _____
Total square footage: _____ percentage: _____
11. Square footage of total land disturbance: _____
12. Parking: existing _____ proposed _____
13. Number of: Buildings _____ Units: _____
14. Building Height: _____
15. Open Space: Acreage _____ Percentage _____
Percentage of Accessible Open Space _____
16. Square Footage of Roadway Construction Land Disturbance: _____
Square Footage of Total Land Disturbance: _____
17. Easements and Restrictions of Record (Include description and deed reference) _____

18. Certified Statement as to Encumbrances on the land: _____

19. Describe any previous Special Permit Application or approvals for these premises _____

20. Provide a narrative of the project and how it meets the zoning bylaw requirements.

I understand and agree to comply with the requirements of the Andover Planning Board's Rules Governing Special Permits and Site Plans.

Signature of Record Owner

Signature of Applicant

Print Name

Print Name

Date

Date